



Erroy D. Baca, Sheriff

County of Los Angeles
Sheriff's Department Headquarters

4700 Ramona Boulevard
Monterey Park, California 91754-2169



July 1, 2011

Joint Powers Authority
4700 Ramona Blvd., 4th Floor
Monterey Park, CA 91754-2169

Dear Joint Powers Authority,

**APPROVE AND AUTHORIZE THE PURCHASE OF NEW AUDIO/VISUAL
EQUIPMENT FOR USE IN THE SHARED TRAINING AND CONFERENCE
ROOMS AT THE LOS ANGELES REGIONAL CRIME
LABORATORY FACILITY**

THE RECOMMENDED ACTION:

1. Approve and authorize the purchase and installation of audio/visual equipment. The equipment is to be installed in the shared conference rooms at the Hertzberg-Davis Forensic Science Center (Crime Lab) in an amount not to exceed \$60,000.

PURPOSE OF THE RECOMMENDED ACTION

Approval of the recommended action will allow the Authority to acquire and own new audio/visual presentation equipment in the shared conference rooms at the Crime Lab occupied by Los Angeles County Sheriff's Department, the Los Angeles Police Department, the California State University, the California Forensic Science Institute and the California Department of Justice.

JUSTIFICATION

An audio/visual presentation system installed in the shared conference rooms at the Crime Lab would be a great benefit to the facility and give presenters and trainers the ability to enhance their presentations and training programs.

The Crime Lab construction specifications originally called for the installation of an audio/visual presentation system. However, due to budget constraints the system was never purchased. Although the audio/visual equipment was not purchased, the building was outfitted with the necessary motorized projector mounts and projection screens to accommodate the equipment when it was eventually purchased.

A Tradition of Service Since 1850

FINANCING

The initial purchase of the audio/visual presentation system would be funded by the Los Angeles County Sheriff's Department. A portion of the remaining funds in the Authority's trust account (eCAPS FUND V14 UNIT 55677), would be utilized to reimburse the Sheriff's Department upon project completion. The amount of the reimbursement is not to exceed \$60,000.

These remaining funds in the trust account are those which were originally deposited by the City of Los Angeles and the County of Los Angeles, which funded the purchase of the existing furniture and the telecommunications hardware.

CONTRACTING PROCESS

The audio/visual presentation system would be procured utilizing purchasing contracts established with the County of Los Angeles and approved purchasing procedures for the Los Angeles County Sheriff's Department.

ENVIRONMENTAL DOCUMENTATION

Not applicable.

CONCLUSION

Please return all approved copies of this letter to the Los Angeles County Sheriff's Department.

Respectfully submitted,

Jack Schweizer, Manager I
Crime Lab Facility Manager

Adopted and Approved

Miguel A. Santana, City Administrative Officer
City of Los Angeles
Chairperson of the Joint Powers Authority

Date: _____